

Second Chance Parrots Bylaws

[Article I: Name and Purpose](#)

[Article II: Board of Directors](#)

[Article III: Officers](#)

[Article IV: Paid Positions](#)

[Article V: Committees](#)

[Article VI: Fiscal Year](#)

[Article VII: Gifts and Donations](#)

[Article VIII: Books and Records](#)

[Article IX: Financial Management](#)

[Article X: Non-Discrimination Policy](#)

[Article XI: Conflict of Interest Policy](#)

[Article XII: Indemnification](#)

[Article XIII: Amendments](#)

[Article XIV: Dissolution](#)

[Certification](#)

Article I: Name and Purpose

1. **Name:** The name of the organization shall be *Second Chance Parrots* (hereinafter referred to as "the Organization").
 2. **Purpose:** The Organization is a nonprofit fundraising charity dedicated to assisting shelters and sanctuaries by:
 - Selling preloved, crafted, and donated pet-themed products.
 - Hosting educational events to promote responsible pet ownership and animal welfare.
 - Organizing crafting sessions for:
 1. Individuals to learn animal-themed crafting and pay for the experience.
 2. A volunteer club that crafts together to create goods sold to support the Organization's cause.
 - Providing financial assistance, direct pet sponsorship, and marketing support for parrot sanctuaries.
 - Connecting the public to resources for pet fostering, adoption, and surrender, but not directly facilitating these processes.
 - Supporting exotic parrots.
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Article II: Board of Directors

1. **Composition:** The Board of Directors ("the Board") shall consist of three (3) directors.
 2. **Terms:** Directors shall serve indefinite terms until resignation, removal, or incapacity.
 3. **Duties:** The Board is responsible for the governance and strategic direction of the Organization, including:
 - Setting policies.
 - Approving budgets.
 - Ensuring compliance with legal and ethical standards.
 4. **Annual Meeting:** The Board shall hold an annual meeting to elect officers and conduct necessary business.
 5. **Meetings:**
 - Regular and special meetings shall be scheduled as needed.
 - Notice of meetings shall be provided at least five (5) days in advance.
 - A majority of directors shall constitute a quorum for conducting business.
 - Meeting minutes shall be recorded and approved at the next meeting.
 - Directors may attend meetings via electronic means.
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Article III: Officers

1. **Officers:** The Organization shall have a President, Secretary, and Treasurer. Additional officers may be appointed as necessary.
 2. **Election and Terms:** Officers shall be elected by the Board and serve indefinite terms until resignation, removal, or incapacity.
 3. **Duties:**
 - **President:** Presides over meetings, acts as chief executive officer, oversees policy implementation.
 - **Secretary:** Maintains records, handles correspondence, ensures proper meeting notifications.
 - **Treasurer:** Manages financial affairs, prepares budgets and reports, maintains accurate financial records.
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Article IV: Paid Positions

1. **Eligibility:** Directors may hold paid positions within the Organization.
 2. **Compensation:** Reasonable compensation may be provided for services rendered, subject to Board approval.
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Article V: Committees

1. **Formation:** The Board may create committees as needed.
 2. **Duties:** Committees shall carry out assigned tasks and report findings to the Board.
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Article VI: Fiscal Year

1. **Fiscal Year:** The Organization's fiscal year shall begin on January 1 and end on December 31.
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Article VII: Gifts and Donations

1. **Acceptance:** The Board may accept contributions, gifts, bequests, or devises to support the Organization's mission.
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Article VIII: Books and Records

1. **Maintenance:** The Organization shall maintain complete and accurate financial and meeting records.
 2. **Inspection:** Records may be reviewed by any Director for proper purposes at a reasonable time.
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Article IX: Financial Management

1. **Contracts:** Authorized officers or agents may enter into contracts on behalf of the Organization.
 2. **Checks and Drafts:** Financial instruments shall be signed by designated officers as approved by the Board.
 3. **Deposits:** Funds shall be deposited in approved financial institutions.
 4. **Use of Funds:** Donations and revenues shall be used exclusively for the Organization's mission.
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Article X: Non-Discrimination Policy

1. **Policy:** The Organization does not discriminate based on race, color, religion, sex, national origin, age, disability, or any legally protected characteristic.
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Article XI: Conflict of Interest Policy

1. **Policy:** Members, officers, or employees shall not personally benefit from the Organization's activities beyond reasonable compensation. Any conflicts of interest must be disclosed and managed according to policy.
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Article XII: Indemnification

1. **Policy:** Directors and officers shall be indemnified to the fullest extent permitted by law for liabilities incurred while acting on behalf of the Organization.
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Article XIII: Amendments

1. **Procedure:** These bylaws may be amended by a two-thirds (2/3) majority vote of the Board, provided notice of proposed changes is given at least ten (10) days before the meeting.
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Article XIV: Dissolution

1. **Procedure:** Upon dissolution, remaining assets shall be distributed according to state and federal nonprofit laws.
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Certification

These bylaws were approved at a meeting of the Board of Directors by a two-thirds (2/3) majority vote on 2/24/25.

Signature of Secretary *Linda Hayden* Date: 2/24/25